

**American Association of University Women  
Fairbanks Branch  
Board of Directors meeting  
September 27, 2016  
Home of Jodi Gouwens**

**Board Members present:** Gretchen Murphy (president), Margaret Soden, (president-elect), Ritchie Musick (past-president), Gael Murakami (treasurer), Joyce Potter/Pat Babcock (co-vice presidents program), Carla Willetto (vice-president membership), Leslie McCartney (scholarship chair), Kayt Sunwood (newsletter editor), Terry Tirrell

**Board Members absent:** Pat Turner/Stephanie Stowman (co-historians), Rita Osborne (secretary).

President Gretchen Murphy called the meeting to order at 6:30pm. **A quorum was present.**

**Minutes:** Margaret moved, Carla seconded that the minutes of the August 23, 2016 Board of Directors meeting be approved as emailed to members. **Motion passed.**

**Financial Report:** Gael Murakami presented both an updated version of the July 2016 Treasurer's report and one from month-end August 2016. In-kind donations have been noted in parentheses to reflect those amounts for future budget considerations. She has also developed a spreadsheet to follow our income and expenses throughout the year with a comparison to the budgeted amounts. There was a brief discussion of the latest budget. Margaret moved, Carla seconded that the budget be adopted as presented. **Motion passed.**

Accounts as of August 31, 2016	
Money Market Account	\$2892.60
Regular Checking	
Ellen Whitcher donation	\$1550.20
General Funds	\$6573.14
	\$8123.34
Balance on hand	\$11015.94

Gael also reported that we currently have 57 members and all expenses are current.  
(Documents are attached)

**Committee Reports:**

**Scholarship:** Leslie asked for some guidance on revising the application form for our scholarships, i.e. geographic area, criteria, and intentions of the originators of the scholarship since it is non-traditional. She and her committee will develop an application as well as hold a meeting soon to finalize. The scholarship information will be distributed after January 1 with a deadline for applications of March 1, 2017.

**Newsletter:** Since she is the new editor and we intend to revise the format, Kayt asked for some guidance on what we wanted in the newsletter. The group decided that we would like a bit of National AAUW news, highlights of the upcoming membership meeting, news of interest groups like writers group, game group, book group, etc., keep the "Have You Heard" section with short blurbs about member(s) activities, and perhaps feature a profile of an "old" and "new" member. Kayt has requested that she have help in gathering this information which the Board agreed to do. Newsletter distribution date is the first week of the month via email with a few copies mailed via the postal service to members without email.

#### **Membership Brunch:**

Carla reported that the October 15, 2016 Membership Brunch will be at University House and feature a potluck. There was a general discussion of what the meeting will entail. Etsuko Pederson has offered to play the piano which will be a nice addition. A special invitation will be sent to AAUW members-at-large. There will be door prizes and there was a discussion on how to advertise the event which is open to the public so memberships are discounted. Carla sent over 400 emails to recent UAF grads telling them about the "Give a Grad a Gift" one year free MAL membership.

#### **Program update:**

November's meeting will be at Pioneer Hall, Pioneer Park, 7pm. Topic is Historical Women in the Tanana Valley.

December will be the Christmas party at Ritchie and Mike Musick's home.

Scholarship Luncheon and meeting will be in Building 4 at Raven Landing.

#### **Old Business:**

**Ellen Whitcher Fund:** the group discussed appropriate use for these funds. Suggestions made were:

- a special donation to the Eleanor Roosevelt Fund (part of the AAUW Educational Fund) which is directed for teachers
- providing funds to a member for travel or registration to a National convention
- have a "service award" made to a member each year in her memory

**By-laws Revision:** this is required by National AAUW and Gretchen and Margaret will work of these. It was suggested that this might be a good time to revise the by-laws with regard to officer term limits.

There being no further business the meeting was adjourned at 8:40pm

Margaret Soden, President-Elect, for Rita Osborne, Secretary